

Budget Narrative

American History Teachers' Collaborative

Note: Please see the line item spreadsheet that details expenditure of federal funds.

Section A: U.S. Department of Education Funds

Personnel: \$362,893 (Years 1 – 3: \$209,147). Katherine Barbour, the Project Director, and Alexis Jones, the Program Coordinator, will both be bought-out of one half of their regular district duties. Barbour and Jones's salaries are calculated based on their placement on the negotiated contract between the Urbana Education Association and Urbana School District #116. They will each also receive extended pay each year for 25 days beyond the academic calendar in order to cover summer institute and fellowship work. The extended pay is based on their per diem salary. Barbour and Jones will be assisted by a half-time secretary.

Fringe Benefits: \$98,739 (Year 1 – 3: \$56,907). The benefits for the Project Director and Program Coordinator are calculated at 29% each year. Secretarial benefits are calculated at 19%.

Travel: \$244,410 (Year 1 – 3: \$163,440). Conference travel includes conference registration, travel, meals, and lodging at state and national conferences of historical organizations in order to present lessons, share resources, network, and present the American History Teachers Collaborative model to a larger audience. The travel for two staff members for the required annual Project Director meetings, includes airfare, lodging, transportation, and food. Travel expenses for the experiential learning trips are based on one three-day, two-night trip and one

six-day, five-night trip in years one, three, and five with lodging, food, and transportation for 40 teachers each trip.

Equipment: \$18,000 (Year 1 – 3: \$12,000). Two high-quality scanners, two laptops, and two digital cameras will be used by teacher fellows and project personnel to scan and photograph primary documents at partner museums and archives. This equipment, in addition to the scanning and photography equipment already owned by Urbana School District, is necessary for use throughout the summers and during part of the school years to digitize documents, photographs, maps, and other primary sources for digital distribution and to include in conference presentations and on-line lesson plans.

Supplies: \$168,000 (Year 1 – 3: \$99,600). Supplies costs include purchases of all scholarly works and materials for focus workshops, summer institutes, book discussions, fellowships, and experiential learning trips, as well as office supplies and software. Food for working lunches at the focus workshops and summer institutes is also included.

Contractual: \$460,000 (Year 1 – 3: \$276,000). The contractual costs include honorariums of approximately \$1000/day for each presenting historian. Museums and archive partners will be compensated \$3000 per year for hosting grant activities, giving tours, and preparing their collections for use by the teachers. Partners will also be compensated for presenting to teachers and working with small groups of teachers with a total cost of \$6000 per year. Partners will be provided no more than \$4000 per year total of funds for clerical and materials. Distribution of the funds for partners will be based on the number of grant activities each museum or archives

participates in or hosts per year. As per the Consortium Agreement, school districts will receive \$2000 to \$5000 per district per year to provide in-district staff development and teacher mentoring. Contracted website and technology support will cost \$800 0 a year, and the Lead History Educator and Lead Historian will each receive \$8000 a year for their services. The outside evaluation will cost \$21,000 per year, which will include data analysis, survey and test creation, evaluation implementation, travel for outside evaluators, attendance at workshops and institutes, and the preparation of formal reports.

Training Stipends: \$280,000 (Year 1 – 3: \$159,000). Teachers at the five-day summer institutes and one-day focus workshops will receive stipends of \$150 a day. These calculations are based on 60 teachers attending each event. Stipends for teacher fellowships for 20 teachers per summer to work in the museums and archives are calculated at \$550 per teacher or \$11,000 per year. Substitute costs will allow teachers to present at conferences during the school year and for mentor teachers to coach AHTC teachers in their classrooms during the school day.

Total Costs: (Line 9-11): \$1,632,042 (Years 1 – 3: \$976,094).

Section B: Non-federal funds

Travel: \$5000 (\$1000 per year). Urbana School District allocates release time and professional days for teachers' professional activities. This is the amount allocated for the project personnel and Urbana AHTC mentoring teachers.

Equipment: \$9500. From the district's staff development and technology funds, additional computer hardware and software will be purchased and/or made available for the success of the project.

Supplies: \$3500 (\$700 per year). The Urbana School District staff development office will cover printing and binding costs for summer institutes and focus workshop materials, as well as the costs of CD-ROM duplication for distribution of digitized primary sources.

Other (Registration Fees): \$37,800 (\$6000 per year in years one, three, and five; \$9900 per year in years two and four). A registration fee of \$65 will be collected from each of the 60 summer institute participants in years two and four. A registration fee of \$25 will be collected from each of the 60 focus workshop participants for each of the 20 focus workshops (four per year). These fees will be collected in order to obtain a commitment from the participants and it will be put back in the project in the form of additional materials for classroom instruction or to offset any additional food or supply costs.

Facilities and Server Space: Urbana School District will provide space, facilities, and related costs to host the mentor teacher training sessions, planning meetings, and some focus workshops. The school district will provide computer access to summer institute participants and will make space available for other grant activities. The school district will also supply office space, Internet connection, furniture, and phone lines for the project personnel, as well as server space for the web page.

American History Teachers' Collaborative Budget 2008-2013

Line Item	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Personnel					
Project Director Salary (half-time)	30,000	31,200	32,448	33,746	35,096
Project Director Benefits @ 29%	8,700	9,048	9,410	9,786	10,178
Program Coordinator Salary (half-time)	25,000	26,000	27,040	28,121	29,247
Prog Coordinator Benefits @ 29%	7,250	7,540	7,842	8,155	8,482
Secretarial Salary (half-time)	12,000	12,480	12,979	13,498	14,038
Secretarial Benefits @ 19%	2,280	2,371	2,466	2,565	2,667
	85,230	88,639	92,185	95,871	99,708
Partners					
Professors and other historians (honorariums and travel)	13,000	13,000	13,000	13,000	13,000
Museum and archive hosting, tours, & collection prep	3,000	3,000	3,000	3,000	3,000
Curator/archivist time to work with teachers	6,000	6,000	6,000	6,000	6,000
Clerical and materials for museums and archives	4,000	4,000	4,000	4,000	4,000
	26,000	26,000	26,000	26,000	26,000
In-District Staff Development and Teacher Mentoring					
Champaign Unit 4 School District	5,000	5,000	5,000	5,000	5,000
Decatur School District #61	5,000	5,000	5,000	5,000	5,000
Gifford	2,000	2,000	2,000	2,000	2,000
Heritage	2,000	2,000	2,000	2,000	2,000
Tolono	2,000	2,000	2,000	2,000	2,000
Urbana School District #116	5,000	5,000	5,000	5,000	5,000
	21,000	21,000	21,000	21,000	21,000

American History Teachers' Collaborative Budget 2008-2013

Line Item	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Consultant					
Website and technology support	8,000	8,000	8,000	8,000	8,000
Lead History Educator	8,000	8,000	8,000	8,000	8,000
Lead Historian	8,000	8,000	8,000	8,000	8,000
Outside Evaluation	21,000	21,000	21,000	21,000	21,000
	45,000	45,000	45,000	45,000	45,000
Participating Teachers					
Focus workshop stipends (150/day X 60 teachers X 4 day	24,000	24,000	24,000	24,000	24,000
Summer institute stipends (750/week X 60 teachers)	-	45,000	-	45,000	-
Fellowships for museum/archives (20 teachers x \$550)	11,000	11,000	11,000	11,000	11,000
Substitutes for mentoring and conferences	3,000	3,000	3,000	3,000	3,000
Equipment for scanning local primary documents	6,000	3,000	3,000	3,000	3,000
	44,000	86,000	41,000	86,000	41,000
Materials and Supplies					
Books for workshops, institutes, and learning trips	24,000	27,000	24,000	27,000	24,000
Supplies for workshops, institutes, and learning trips	5,000	6,500	5,000	6,500	5,000
Food for working lunches and recruitment fairs	2,200	3,700	2,200	3,700	2,200
	31,200	37,200	31,200	37,200	31,200
National and State Conferences					
TAH Grant Directors Annual Meeting (2 staff members)	1,500	1,500	1,500	1,500	1,500
Conferences for teacher and project staff presentations	7,000	7,000	7,000	7,000	7,000
	8,500	8,500	8,500	8,500	8,500

American History Teachers' Collaborative Budget 2008-2013

Line Item	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Learning Trips to Partners & Historic Sites	Springfield & Boston		St. Louis & San Francisco		Chicago & Atlanta
Hotel (23 rooms x 7 nights x \$170/night)	27,370	-	27,370	-	27,370
Transportation (airfare and buses)	16,000	-	24,000	-	15,000
Food and Misc Travel Expenses (\$60 x 8 days x 40)	19,200	-	19,200	-	19,200
Tours and Tickets (\$60 x 40 teachers)	2,400	-	2,400	-	2,400
	64,970	-	72,970	-	63,970
Yearly Totals	325,900	312,339	337,855	319,571	336,378
<i>Pre Indirect Cost</i>		Years 1 - 3	976,094	Years 1 -5	1,632,042
<i>Indirect Costs (2.82% w/o Training Costs)</i>	8,119	6,467	8,456	6,671	8,414
Total Grant Budget		Years 1 - 3	999,136	Years 1 - 5	1,670,170